

AMENDMENTS TO THE CLAIMS:

1. (Previously presented) A sheet postprocessing apparatus for receiving a sheet discharged from an image forming apparatus and performing a folding process for the sheet, comprising:

a first crease forming unit which folds the sheet into two by forming a first crease on the sheet in a direction perpendicular to a longitudinal direction thereof;

a second crease forming unit which folds the two-folded sheet into three by forming a second crease on the sheet so as to be parallel to the first crease;

a first abutting member which is movable and against which a leading end of a sheet introduced into said first crease forming unit abuts to be positioned;

a second abutting member which is movable and against which the first crease formed by said first crease forming unit abuts to be positioned;

a first driving device for driving said first abutting member;

a second driving device for driving said second abutting member;

a setting unit to selectively set an inward three-fold process and a Z-fold process; and

a controller for controlling said first crease forming unit, said first driving device, said second crease forming unit, and said second driving device and selecting an inward three-fold process and a Z-fold process so as to make each selected process executable in the same

sheet convey path, which guides the sheet to the first crease forming unit and guides the sheet on which a first crease is formed to the second crease forming unit,

wherein the controller controls the first and second driving devices to move the first and second abutting members at a predetermined position in accordance with the inward three-fold process and the Z-fold process according to the setting operation at the setting unit.

2. (Previously presented) An apparatus according to claim 1, wherein said controller drives said first and second driving devices in accordance with a paper size so as to move said first and second abutting members to predetermined positions.
3. (Original) An apparatus according to claim 1, wherein said first crease forming unit is constituted by a pair of first folding rollers and a folding plate which pushes the sheet to a nip point of the first folding rollers, and said second crease forming unit is constituted by a pair of second folding rollers.
4. (Original) An apparatus according to claim 3, wherein outer surfaces of the pair of first folding rollers constituting said first crease forming unit are made of a material with a high frictional resistance.
5. (Previously presented) An apparatus according to claim 1, wherein said controller further selects a center folding process.
6. (Previously presented) An apparatus according to claim 5, wherein said controller controls the first and second abutting members in accordance with the selected process out of the inward three-fold process, the Z-fold process, and the center folding process.

7. (Previously presented) An apparatus according to claim 1, wherein the Z-fold process comprises a first Z-fold process by which a paper size is reduced to $1/3$ and a second Z-fold process by which a paper size is reduced to $1/2$.
8. (Previously presented) A sheet postprocessing apparatus for receiving a sheet discharged from an image forming apparatus and performing a folding process for the sheet, comprising:

a first crease forming unit which folds the sheet into two by forming a first crease on the sheet in a direction perpendicular to a longitudinal direction thereof;

a first abutting member which is movable and against which a leading end of a sheet introduced into said first crease forming unit abuts to be positioned;

a second crease forming unit which folds the two-folded sheet into three by forming a second crease on the sheet so as to be parallel to the first crease;

a second abutting member which is movable and against which the first crease formed by said first crease forming unit abuts to be positioned;

a controller for controlling said first crease forming unit, said second crease forming unit, said first abutting member, and said second abutting member and selecting an inward three-fold process and a Z-fold process so as to make each selected process executable in a same sheet convey path, which guides the sheet to the first crease forming unit and guides the sheet, on which the first crease is formed, to the second crease forming unit,

wherein the first and second abutting members are moved by the controller at a

predetermined position in accordance with the inward three-fold process or the Z-fold process.

9. (Previously presented) An apparatus according to claim 8, wherein said controller further selects a center folding process.
10. (Previously presented) An apparatus according to claim 9, wherein said controller controls the first and second abutting members in accordance with the selected process out of the inward three-fold process, the Z-fold process, and the center folding process.
11. (Previously presented) An apparatus according to claim 8, wherein the Z-fold process comprises a first Z-fold process by which a paper size is reduced to $1/3$ and a second Z-fold process by which a paper size is reduced to $1/2$.